

ROADS EDUCATION ORGANIZATION
DBA PIVOT CHARTER SCHOOLS

Regular Meeting of the Governing Board
Saturday, February 1, 2020
9:00 a.m.

Location:

Pivot Charter School North Bay, 2999 Cleveland Avenue, Santa Rosa, CA 95403

Members of the Governing Board:

*James Lewis, Kevin Harrigan, Tom Halvorsen, Ralph Holmes,
Patricia Martel, Steve Siegel, OJ Sutherland*

Roads Education Organization complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Director at (530) 550-7616 at least 48 hours prior to the meeting.
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Anyone may attend this meeting via phone or video conference at one of the Pivot Charter School resource centers or on a personal device. The meeting will be broadcast at all Pivot Charter School resource centers: 2999 Cleveland Avenue, Santa Rosa, CA 95403; 1350 E. 9 th Street, Suite 150, Chico, CA 95928, 4300 Green River Road, Suite 108, Corona, CA 92880; 1030 La Bonita Drive, Suite 100, San Marcos, CA 92087; 41729 Road 409, Mendocino, CA 95460. If joining from a personal device, use the following URL to join the meeting: http://join.me/578-688-718 or call (415) 594-5500 and enter Conference ID 578-688-718#.

AGENDA & MINUTES

1. OPENING SESSION

1.1 Call to Order & Roll Call

The meeting was called to order by Chairman Lewis at 9:03 a.m.
Governing Board Member roll call:

Halvorsen	Present
Harrigan	Present
Holmes	Present
Lewis	Present
Martel	Present
Siegel	Present
Sutherland	Present

Also present: San Marcos Unified School District Representative Gina Bishop, Pivot staff members, Pivot students and families

1.2 Flag Salute

1.3 Agenda Modifications & Approval of Agenda

No modifications were made to the agenda.
Motion to approve agenda: Siegel
Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

2. PUBLIC COMMENT

This time is reserved for citizens, employees, and representatives of school groups to address the Board on items that are not on the agenda. By law the Board cannot take action upon or discuss items that are not on the approved agenda, but welcomes your comments. Persons addressing the Board are asked to state their names and whether or not they are a resident of the district. The Board Chair reserves the right to limit comments from the public as well as the amount of time spent on any one topic.

No public comment was made at the physical location of the meeting or from any of the meeting broadcast locations.

3. REPORTS AND PRESENTATIONS TO THE BOARD

- 3.1 Pivot Charter School North Bay Report – local staff
- 3.2 Financial Report – Chief Business Officer
- 3.3 Executive Director Report – Executive Director

4. DISCUSSION/ACTION ITEMS

- 4.1 10 Year Anniversary: Events, Budget, Fundraising – Ad Hoc 10 Year Anniversary Planning Committee

The Board discussed the status of fundraising efforts as well as plans for the 10 year anniversary signature events at each primary Pivot location.

- 4.2 Branding Materials – Tripepi Smith & Executive Director

The branding process was discussed, and three options for a potential logo were reviewed. Board members, Pivot staff members, and Tripepi Smith representatives expressed their thoughts regarding the final logo options.

A motion was made to adopt logo option 1.

Motion: Halvorsen

Second: Lewis

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye

Sutherland	Abstain
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4.3 Approval of Pivot Charter School – North Bay 2019-20 J-13A Waiver – Chief Business Officer

Motion to approve: Martel

Second: Holmes

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.4 Pivot Charter Schools 403(b) Plan Hardship Withdrawals – Chief Business Officer

The Board discussed the current plan provisions and how the new laws would affect those provisions, as well as the optional provision regarding allowing discretionary employer non-elective contribution funds for hardship withdrawals.

A motion was made to allow withdrawals from discretionary employer match and non-elective sources.

Motion: Siegel

Second: Harrigan

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.5 Ratification of First Interim Budget Report for Pivot Charter School – North Bay – Chief Business Officer

Motion to ratify: Martel

Second: Harrigan

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.6 Ratification of First Interim Budget Report for Pivot Charter School North Valley II – Chief Business Officer

Motion to ratify: Martel

Second: Harrigan

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.7 Ratification of First Interim Budget Report for Pivot Charter School – San Diego II – Chief Business Officer

Motion to ratify: Martel

Second: Harrigan

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.8 Ratification of First Interim Budget Report for Pivot Charter School Riverside – Chief Business Officer

Motion to ratify: Martel

Second: Harrigan

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

5. CONSENT AGENDA

5.1 Approval of Minutes – November 2, 2019

5.2 Approval of EdTec Check Registers – October, November, December 2019

5.3 Approval of Galaxy Check Registers – May through December 2019

No requests were made to remove or modify any items on the consent agenda.

Motion to approve consent agenda: Halvorsen

Second: Siegel
Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

The Board adjourned into closed session at 11:29 a.m.

6. CLOSED SESSION

6.1 Public Employee Performance Evaluation (Government Code Section 54957)
Title: Executive Director

7. REPORT OUT OF CLOSED SESSION

The Board reconvened into open session at 1:01 p.m.
No action was taken in closed session.

8. NEXT REGULARLY SCHEDULED BOARD MEETING(S)

Date	Time	Location
Saturday, March 14, 2020	8:30 a.m.	Pivot Charter School North Bay/Sonoma County

9. ADJOURNMENT

The meeting was adjourned by Chairman Lewis at 1:02 p.m.